

City of Delaware City  
Resident Information Sheet

**Important Delaware City Telephone Numbers**

All area codes are 302 unless specified otherwise

Town Hall ..... 834-4573  
Police ..... 836-6344  
Fire Hall ..... 392-1783  
Library ..... 834-4148  
Post Office ..... 834-4716  
Community Center..... 836-9935  
Artesian Water ..... 453-6936

**Committee Meeting Dates - Monthly**

Unless posted otherwise

Mayor & Council.....3<sup>rd</sup> Monday  
Planning Commission..... 1<sup>st</sup> Monday  
Historic Preservation Commission .... 1<sup>st</sup> Tuesday  
Delaware City Day Committee..... 2<sup>nd</sup> Monday

Agendas, notices, changes, & special meetings  
are posted at Town Hall, the Library, the Post  
Office, Sunset Market, & Delaware City Citgo

For all **Fire, Police, and Ambulance emergencies** please dial **911**

For water emergencies call Town Hall 834-4573

For sewer emergencies call the New Castle County Sewer Emergency line at 395-5700

**Addresses**

The Delaware City Post Office does not provide home delivery of mail. New residents must take proof of residency to the post office to receive their free P.O. Box. Please notify Town Hall of your P.O. Box to insure proper correspondence.

For Town Hall, Police, City  
Manager, Mayor & Council,

Water & Tax payments:

City of Delaware City  
407 Clinton Street  
P.O. Box 4159  
Delaware City, DE 19706

Water payments (via mail):

Artesian Water Company  
P.O. Box 5004  
Hagerstown, MD 21741-5004

Water payments (drop off):

Artesian Water  
644 Churchmans Road  
Newark, DE 19702

**Water**

Delaware City provides the water to the City. Bills are produced quarterly (every 3 months) by Artesian Water Company for the City. Payments may be mailed to Artesian in the envelope enclosed with your bill or to Town Hall. Payments may also be made in person at Artesian or at Town Hall. Any questions or problems regarding water service or quality should be directed to Town Hall. Billing questions can be answered by Artesian (453-6936).

**Sewer**

New Castle County provides the sewer service within the City. New Castle County will bill you annually for this service. For sewer emergencies call the New Castle County Sewer Emergency line at 395-5700.

For inquires concerning your sewer bill call New Castle County Treasury at 323-2600.

**Trash**

Trash service is provided by the City and is paid for by real estate taxes. The City contracts Independent Disposal Services to collect garbage. Each occupied residential tax parcel is provided with one 96-gallon trash cart that is to be used for collection. Garbage should be placed at the curb for collection by 7:00 am on Monday mornings in the appropriate container(s). If additional trash carts are required, they are available for \$39.00 per quarter. For detailed trash rules or any other questions regarding trash contact Town Hall. Large items or excessive trash can be collected for an additional charge. Contact IDS at 378-5400 for more information.

**Electric and Telephone**

Residents may use any service provider available. Such providers include, but are not limited to, Delmarva Power Delivery (800-375-7117) for electric and Verizon (800-942-5000) and Cavalier (800-683-3944) for telephone.

**Cable**

Atlantic Broadband owns the franchise for cable delivery in Delaware City. For new service, repairs, or billing questions, contact Atlantic Broadband at 378-0780 or 800-559-1746. Verizon will also be available soon.

**Property Taxes**

Annually the City produces tax statements for all parcels within the City. Tax payments are due on or before September 30 of each year. Property owners are responsible for tax payments, even if they do not receive the tax statement. If the City has information on the mortgage company for escrowed taxes then a tax statement will be sent to that company. Delaware City may also produce quarterly supplemental tax assessments and bills (due within 30 days) when changes occur on a property.

**Senior/Disabled Water and Tax Discounts**

If you are over sixty-five years of age or disabled, you may be eligible for future tax and water fee discounts. Contact Town Hall for further information. New Castle County offers a similar program for tax and sewer charges; contact their Assessment Office at 395-5520 or 395-5540.

\*Please Note: Delinquent water and tax charges constitute a lien on the property and are subject to legal proceedings. You are responsible to pay all liens due to Delaware City (including property tax and water fees), even if you do not receive a bill. If you do not receive your annual tax bill or quarterly water bill, call Town Hall at (302) 834-4573. Payments must be **received by** Delaware City (or Artesian in the case of water bills) **on or before** the due date or statutory penalties will be applied. Payments received after the due date will be applied without regard to postmark, mailing date, date on check, etc.