

"A Historic Past"



"A Bright Future"

CITY OF DELAWARE CITY
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**CITY OF DELAWARE CITY
PLANNING COMMISSION
REGULAR MEETING
NOVEMBER 5, 2007**

CALL TO ORDER

Commissioner Carol Schofield called to order the regular meeting of the Planning Commission at 7:00 p.m. Those present included Commission Members Todd Lightcap, Robert Malinowski, Carol Stewart, Madonna Malinowski, Carol Schofield, and Joe Neel. City Manager Paul Morrill was also in attendance.

ACTION UPON THE PREVIOUS MINUTES

Commissioner M. Malinowski made a motion to accept the minutes of the October 1, 2007 meeting, as written. Commissioner Stewart seconded the motion. A vote was taken, all ayes, motion carried.

OTHER BUSINESS

City Manager Morrill informed the Planning Commission that there were no applications pending. He also informed them that the topic of raising fees for things like building permits would be presented to the Mayor and Council at the November meeting. The City realized that it was losing money, as postage fees, attorney fees, etc. are more than the fees received by The City. Discussion followed regarding a comparison between The City's fees and New Castle County's fees.

In addition, he said that he had been thinking about proposing an ordinance on fencing. He added that it hasn't been a great issue, but there have been some questions in Harbor Estates and a homeowner at Third and Clinton Sts. installed a 14' privacy fence.

He told the Planning Commission about a fee that is now being charged by New Castle County for a demolition permit. The Historic Preservation Commission approved the demolition and rebuilding of the side addition at 300 Adams Street. The City issued a building permit, but New Castle County said that the homeowner would also need a demolition permit. They said that if it affected the square footage and footprint of the original structure, even if it is being rebuilt, the permit would be required. The Delaware City homeowner was charged \$100. Because of this, Delaware City is planning on having a two-tiered fee for demolition permits, based on the size of the demolition.

Commissioner Stewart asked about Preston Carden's property that was partially demolished by fire on Washington Street. Discussion followed. City Manager Morrill said that Mr. Carden has sealed the property to comply with New Castle County requirements.

City Manager Morrill informed the PC about the status of Sterling's construction. Discussion followed regarding the future plans for Sterling's. This led to a discussion of the window shop at the Old Public Works building. City Manager Morrill stated that The City had funding to install shutters on town hall. He is hoping that the window shop will be able to build the shutters. Discussion followed.

ADJOURNMENT

Commissioner M. Malinowski made a motion to adjourn the meeting. Commissioner R. Malinowski seconded the motion. A vote was taken, all ayes, no nays, meeting adjourned at 7:30 pm.

Respectfully submitted,

Dawn K. Gwynn

City Secretary